

# “Best Behavior Policy” The four B's After School

KYDS is committed to the safety and well-being of our students, and is committed to creating a safe, productive environment so your child can learn and have fun after school. This requires that students commit to bringing their best to after school time, just as everyone strives to do during the school day.

## BE SAFE    BE RESPECTFUL    BE RESPONSIBLE    BE KIND

Area	Be Safe	Be Respectful	Be Responsible
<b>Cafeteria</b>	I walk I keep my hands to myself I sit with my feet in front of me	I use an inside voice I follow directions from all adults	I clean up all my trash I stay seated until I am dismissed I don't share my food
<b>Yard</b>	I keep my hands and feet to myself "Tag" games are not allowed Use of apparatus is not allowed	I participate in the activity my coach is leading and stay with my group. I encourage everyone to play I use kind words I follow directions from adults	I use the bathroom and get water before we go to the classroom. Food is not allowed on the yard.
<b>Bathrooms</b>	I flush the toilet and wash my hands. I report any problems to an adult.	I give people their privacy. I keep bathrooms clean.	I use the bathroom and then leave. I use supplies appropriately (paper, water, soap)
<b>Passing Areas</b>	I walk down the ramp. I walk down and up the stairs. I walk down the hallway.	I use a quiet voice. I stay with my group.	I go directly to my group. I return to my group quickly.
<b>Classrooms &amp; Library</b>	Enter and walk quietly. Walk while indoors. Sit appropriately in all areas.	Ask your coach for permission before touching any books or other materials. Respect the property of others. Push all chairs in when leaving.	Use indoor voices. Treat all furniture and materials properly. No food or drink.
<b>Auditorium</b>	Enter and leave single file. Walk at all times. Wait for dismissal instructions.	Sit quietly. Listen actively. No food or drinks.	Listen attentively. Keep hands and feet to yourself. Participate when asked.
<b>Cell Phone</b>	Cell phones/gaming/internet browsing devices must remain in backpack.	Cell phone usage/gaming device usage/internet browsing/taking photos/posting to social media is not permitted.	Phone calls to parents should be made with the site coordinator.

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KYDS staff are always on the lookout for students following the four B's after school and focus on positively acknowledging students demonstrating the four B's.

It is our priority to maintain an environment that is safe, positive and nurturing. With this goal in mind, students and their parents are expected to conduct themselves appropriately and may lose the opportunity to participate in KYDS or the privilege to stay afterschool altogether if their conduct is harmful to others or disruptive.

When such incidents occur KYDS staff will inform school day administration and issue a Written Warning, Behavior Contract or Loss of Privilege.

**Late pick up policy: KYDS closes promptly at 6PM (unless otherwise indicated on the activity calendar).**

Parents are requested to contact KYDS site coordinator if a child cannot be picked up by 6pm. Excessive late pick up can result in a loss of privilege to stay after school for the remainder of a semester. Excessive late pick up is defined as being late more than 3 times in the school year. Our staff will make every effort to contact the parent or the persons listed as emergency contacts. If we are unable to make contact by 7PM, the local police will be contacted, and the child will be taken to the local police station.

KYDS staff is not allowed to take children home.

**Thank you!**